

CODDENHAM PARISH COUNCIL

Agenda Paper

Thursday 5th September 2017



Report to Council

Item 5d. To **RECEIVE** an update on the Councillors Training Programme.

Suffolk Association of Local Councils have confirmed that the Coddenham Training Course dates have been set for the evenings of **Tues 24 Oct, Thurs 26 Oct, Tues 31 Oct and Thurs 2 Nov** all to start at **7.30pm** for two hours.

The course will be led by one of SALC's experienced trainers.

The course will cover the following key elements:

- Roles and Responsibilities
- Getting things Done for the Local Community
- Procedures and the Law for Decision Makers
- Working with your Clerk
- Local Councils and Planning
- Budget Setting and Finance.

The Clerk has contacted other local parish councils to offer places on the course at a cost per head of £100 less the 50% discount, with a maximum of £300 if more than six councillors attend from any single parish.

Peter Whitehouse

Parish Clerk