

Coddenham Parish Council



Peter Whitehouse - Parish Clerk

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Correspondence:

**4 Moat Farm Close
Ipswich, Suffolk IP4 4AJ**

To: All Members of the Hall Committee
2018

7th March

You are hereby summoned to the Meeting of the Parish Council's
Community and Sports Hall Management Committee
to be held on
Wednesday 14th March 2018 at 7.45 pm
at Coddenham Community and Sports Hall (Foyer)

when the under-mentioned business will be transacted.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Peter Whitehouse', is written over a horizontal line.

Clerk to the Council

AGENDA

- 1 To **RECEIVE** Apologies for Absence
- 2 To **RECEIVE** Declarations of Interest and **CONSIDER** any Dispensations
- 3 To **CONSIDER** comments from representatives of User Groups and Parishioners.
- 4 To **RECEIVE** the Minutes of the meeting held on 10th January 2018
- 5 To **RECEIVE** progress reports on matters arising from previous meetings.
- 6 To **RECEIVE** the Caretakers Report.
- 7 To **RECEIVE** the Bookings Administrator Report
- 8 a) To **CONSIDER** a Proposal to stage a play in July
b) To **CONSIDER** a Proposal to stage a play in November
- 9 To **RECEIVE** the Clerk's Report
- 10 To **RECEIVE** the Finance Report
- 11 To **GIVE** notice of Agenda items for the next meeting.
- 12 To **AGREE** the date of next meeting.