



CODDENHAM

ANNUAL PARISH MEETING

Coddenham Community & Sports Hall

April 23rd 2015 – 7.00 pm

AGENDA

1. To **RECEIVE** apologies for absence
2. To **CONFIRM** and **SIGN** the minutes of the Annual Parish Meeting held on April 17th 2014
3. To **RAISE** any matters arising from the APM minutes of April 17th 2014
4. To **RECEIVE** the Chairman's Report
5. To **RECEIVE** a report from the Responsible Financial Officer of the Parish Council
6. To **RECEIVE** any reports from and ask questions of elected representatives of the Village
7. To **RECEIVE** a report from Suffolk Police
8. To **RECEIVE** reports from and ask questions of representatives of community groups and organisations in the Village
9. To **RECEIVE** a report about the new **Automated External Defibrillator** outside Haysel House, along with a video demonstrating how easy it is to use in the provision of timely intervention to help save someone's life. Clearly, the more people that are familiar with the equipment, the better.
10. To **CONSIDER** any matters raised by parishioners



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Minutes of the Annual Parish Meeting held on 17th April 2014

Present: Cllr Burton (Chairman), 9 members of the public, SCC Cllr Hicks and 5 members of the Parish Council

N.B. Item numbering in these minutes differs from the published agenda

1. To **RECEIVE** apologies for absence
Mr Jeffrey, Cllrs. Wiles, Burgess, Fawdry and Hardy (late arrival) and MSDC Cllr Passmore.
2. To **CONFIRM** and **SIGN** the minutes of the Annual Parish Meeting held on April 18th 2013 – **AGREED** by all and signed by Cllr Burton
3. To **RAISE** any matters arising from the APM minutes of April 18th 2013 - None

With the meeting's approval, the Chairman brought forward Item 6 to enable Cllr Hicks to present his report

6. To **RECEIVE** any reports from and ask questions of elected representatives of the village.
SCC Cllr Hicks spoke to his report, highlighting a series of meetings about traffic issues along the B1078, but finding the necessary funding would be problematical. Consideration of the A14 as a toll road had ceased. He also spoke about "Raising the Bar" in education, The Greater Ipswich City Deal, investment in new apprenticeships, cross-border partnership with Norfolk, first year of care-home partnership and broadband roll-out
4. To **RECEIVE** the Chairman's Report
Cllr Burton reported that problems arising from parking in the Church car park were being resolved through a joint working with the PCC. He thanks Colin Hardy and Ian Jeffries for their unceasing efforts in the maintenance of Mill Hill and Broom Hill. He announced that a new maintenance contract had been signed for the recreation ground and elsewhere in the village. A new slide had been purchased and footpaths had been maintained on behalf of SCC. Planning permission for new affordable housing had been granted, but no time line for development had been published. The Chairman then spoke about the need to maintain and promote the Sports and Community Hall, thanking the Hall Committee for their excellent work
5. To **RECEIVE** a report from the Responsible Financial Officer of the Parish Council.
The Clerk and RFO presented a report showing income and expenditure for the year to March 31st 2014, highlighting variations over and under budget. He spoke about the £8,872 increase in the Precept and the reasons behind it, before illustrating the end-of-year balances and the dangerously low level of general reserves which fell well below the nationally recommended buffer of 3 – 12 months of annual turnover.
- 6 (Continued)
MSDC/Police & Crime Commissioner Passmore sent a report, noting MSDC matters relating to budget efficiencies, recycling, litter and fly-tipping, broadband funding, affordable housing, staffing in the planning department and general economic growth.
From a policing perspective, the main issue is the proposed move of the main control room from Martlesham to a location in Norfolk



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7 To **RECEIVE** a report from Suffolk Police – No specific report provided

8 To **RECEIVE** reports from and ask questions of representatives of community groups and organisations in the Village – None received. Information can be obtained from the village website

9 To **RECEIVE** a report about how the Community Centre Committee has functioned for the last 10 years, the successes and the disappointments, how new blood is needed if it is still to be run by a committee and to invite residents to look into ways of making it less of a burden on the precept

CSSH Chair, Debbie McDonald, touched on the 10 years or so of the Hall's existence and explained about the structure of the management committee. There were a number of new groups and users, all with joint agreements in place. Plays and events were staged, some in arrangement with Creative Arts East.

To minimise costs, volunteer working groups were organised for routine maintenance.

The Hall was used most evenings and, in retaining current attracting new users, it was a question of balancing cost against accessibility. More day-time use was needed, such as conferences and weddings, indicating a need for more targeted marketing. As an example of defraying costs, use of solar panels, on the one hand, and small increases in fees, on the other, would be evaluated.

Support for the football entailed grounds maintenance and line-marking, use of the changing facilities and parking, but it was noted that football-related funding for the construction of the Village Hall was around £430,000

After discussion, a number of suggestions were put forward – increased advertising, comparative study with other village halls, the use of alternative energy sources and a poster campaign for volunteers, all of which would be evaluated for follow-up

10 To **CONSIDER** any matters raised by parishioners

The following matters were raised, with brief responses where appropriate, to be discussed at the Annual Parish Council Meeting in May.

- a) Improved update of the website – responded to and noted by Julian Hall
- b) Removal of street lamp in School Road – the impact would be monitored over the year
- c) Recruitment of the Clerk – the open process was explained by the Chairman
- d) Orwell Bridge meeting – a request for feedback was answered by Cllr Hicks
- e) Village Email cascade – Julian Hall encouraged greater community participation
- f) The Country Club – plea to promote membership - use of 6 Village news and event posters mooted
- g) Request for improved communication re Annual Parish Meeting – noted

The Meeting was closed at 8.31pm